



**DEPARTMENT OF THE AIR FORCE
35TH FIGHTER WING (PACAF)
MISAWA AIR BASE, JAPAN**

MEMORANDUM FOR INDIVIDUALS SUBJECT TO ADMINISTRATIVE ROM

FROM: 35th Fighter Wing Public Health Emergency Officer (PHEO)

SUBJECT: Notice of Administrative Restriction of Movement (ROM)

1. In response to a declared public health emergency on Misawa Air Base, Japan by the Installation Commander, dated 13 July 2020, this is a formal notice that we are invoking Administrative ROM procedures. As the installation's PHEO, I am providing you the following directions and information on the situation.

2. Information about ROM individual:

First Name: _____
Last Name: _____
Rank: _____
Unit: _____
Duty Title: _____
Location of ROM: _____
Beginning Date of ROM: _____

3. Applicability of ROM Order. The persons covered by this order include: all DoD uniformed personnel, members of the civilian component, Master Labor Contract, Mariners Contract, Indirect Hire Agreement employees, dependents and other persons visiting Misawa Air Base.

4. Other Information Regarding ROM. The location of your ROM, and the ROM beginning date are identified in paragraph 2 above. Except for exceptions in paragraph 5 below, urgent medical care, and as medically directed, once you enter ROM, you must stay in your ROM location until you have been cleared by medical personnel. Additionally, you will have no physical contact with non-ROM individuals except as approved by me. If physical contact with a non-ROM individual somehow occurs, you must immediately report such contact to a medical personnel.

5. Exceptions to Paragraph 4. You are allowed in the area immediately adjacent to your ROM location to "get fresh air," take smoke breaks, or to take pets out to relieve themselves. Additionally, you can use laundry facilities in towers or dorms so long as any shared surfaces are appropriately sanitized afterwards and social distancing is maintained. Your unit will help you by bringing you necessary meals/supplies. If your spouse/family traveled to Japan with you, you can remain with them but you should separate yourselves, limit close contact via social distancing and avoid sharing personal items. If you are returning from outside of Japan, and your spouse/family did not travel outside of Japan, then refer to CATD 40 for your options regarding ROM.

6. Facts Warranting the ROM. The reason for this order is the outbreak and spread of the 2019 novel coronavirus, also known as 2019-nCoV and COVID-19. The spread has led to control measures in different countries including the United States and Japan. Additionally, to protect U.S. forces in Japan, and to ensure our continued ability to accomplish our mission, the Commander, United States Forces – Japan, has issued many health protection orders, and declared a Public Health Emergency (PHE) for all military installations in Japan.

7. Signs and Symptoms of COVID-19. Signs and symptoms of novel coronavirus infection include fever, cough, difficulty breathing, chills, shortness of breath, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea, diarrhea or vomiting. This novel coronavirus has the potential to cause severe disease and death. Risk factors for severe illness are not yet clear, although older patients and those with chronic medical conditions may be at higher risk for severe illness. As the virus has been recently identified, no courses of treatment or medications have been medically approved. The lack of approved treatment options played into the calculus in declaring a PHE for Misawa Air Base, Japan.

8. If, during the ROM period, you feel sick with fever, cough, or difficulty breathing, contact the 35th Medical Group at DSN 226-6555 or 226-5575 (0176-77-5575). Additionally, practice the following preventative measures at all times:

a. Cover your mouth and nose with a tissue or your sleeve (not your hands) when coughing or sneezing.

b. Wash your hands with soap and water immediately after coughing, sneezing, or blowing your nose. If soap and water are not readily available, you can use an alcohol- based hand sanitizer that contains at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.

9. Your ROM will be reported to 35th Security Forces. They will enter your name into its DBIDS database to inform gate guards that you should not travel, except for health care, during the ROM period. If you are discovered outside your ROM location during the ROM period, 35th Security Forces will direct you to return to your ROM location and report your violation of this order to base leadership for appropriate action.

10. If the ROM period ends and you are not determined to have had COVID-19, then there will be no special instructions on disinfection of personal property. Should you be diagnosed with COVID- 19, further instructions on disinfection will be provided.

11. If the declared PHE is modified or rescinded such that it affects your ROM conditions, you will be contacted immediately with further instructions.

12. Any persons subject to ROM have the right to contest the reason for ROM. Information supporting an exemption or release can be provided to me or one of my designated representatives, who will provide the information to the Installation Commander (or designated representative) for final determination. The total time from submission to response will not exceed 24 hours.

13. Procedures for the declaration of a PHE and the actions prescribed above are found in Department of Defense Instruction 6200.03, Public Health Emergency Management Within the Department of Defense, and AFI 10-2519, Public Health Emergencies and Incidents of Public Health Concern. It is DoD and Air Force policy that military installations, property, and personnel and other individuals working on, residing on, or visiting military installations will be protected under applicable legal authorities against communicable diseases associated with a public health emergency. Violations of this order by DoD uniformed personnel is a violation of Article 92, UCMJ – Failure to Obey a Lawful Order and may result in administrative action, nonjudicial punishment, or punitive action. Violations by members of the civilian component may be punished in accordance with Service disciplinary rules. Violations by dependents may result in administrative sanctions, up to and including loss of command sponsorship and early return of dependents. Violations by any civilians are also subject to the Misawa Civilian Adjudication Program which could impose sanctions up to and including disbarment from Misawa Air Base.

14. A wide range of professionals, in addition to myself, are working hard to ensure you receive the highest quality medical care and are released from ROM as soon as possible. These actions are necessary to safeguard the health of your loved ones and ensure the safety of the general public.

KEVIN ALFORD, Lt Col, USAF, MC, FS
35th Fighter Wing Public Health Emergency Officer

Attachment: Declaration of PHE, dated 13 July 2020

1st Ind., Notice of ROM, dated _____

FROM: Recipient [] or Notifier []

MEMORANDUM FOR: 35 FW/CC

I was provided a copy of this memorandum at approximately _____ hours on _____. I acknowledge my right to contest this ROM order. I understand I must abide by these orders until I have been cleared by medical personnel, or I am notified in writing of an early termination of ROM. I understand my ROM period will expire once a negative test has been resulted and I have been cleared medically.

SIGNATURE OF RECIPIENT OR NOTIFIER