



WEASEL NOTAM – 35FW-16-09
Off-Base Moves for Airmen
13 Jul 20



PURPOSE: To implement 35th Fighter Wing (FW) policy authorizing unaccompanied Airmen in the grades of E4 and above with over 3 Years of Service (YOS) to move off-base into local community housing with appropriate authorized entitlements.

COMMANDER'S INTENT: The 35 FW Commander's intent is to allow unaccompanied Airmen (in the grade of E4 and above and over 3 YOS) at Misawa Air Base the option to acquire community housing and live off-base while receiving appropriate entitlements.

BACKGROUND: IAW AFI 32-6000, Unaccompanied Housing Management, paragraph 7.7.1.2., when an E4 residing in an unaccompanied dormitory reaches 3 YOS they may be authorized to reside in off-base community housing unless they have less than 6 months remaining on station. Paragraph 7.10.4.1. states that any unaccompanied inbound E4 members to Misawa Air Base that are within 60 days of having 3 YOS, are authorized Off-base Housing Allowance (OHA) and may obtain off-base housing immediately upon arrival.

IMPLEMENTATION: Effective upon signature of this NOTAM, unaccompanied Airmen in the grades of E4 are authorized to terminate Dormitory residence and reside off-base with authorized entitlements provided the following requirements are met:

- a. E4 and above with over 3 YOS.
 - b. At least 6 months remaining in assignment to Misawa Air Base.
 - c. No article 15 or Court Martial on record while assigned to Misawa Air Base.
 - d. Recommendation letter signed at Sq/CCF-level to move off-base.
1. Airmen that satisfy all requirements listed above that desire to live off-base must report to the Housing Management Office (HMO) in Bldg. 656 with their Sq/CCF-level recommendation letter prior to entering into any rental agreement. The HMO is the only agency on and around Misawa Air Base authorized to assist members in location adequate and approved community housing.
 2. Dormitory residents may submit an exception to policy request for hardship situations which must be submitted through the HMO for Mission Support Group Commander's consideration.

POC: Contact 35 CES/CEIH at 226-3200 for specific questions about this NOTAM.

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